

## I. DENOMINATION OF THE EVENT

Venue:	Washington International Horse Show; Washington, D.C.					
Date:	24-29/10/2	2017	NF:	USA		
Indoor:	$\boxtimes$		Outdoor:			
EVENT CATEGO	RIES:					
CSIO4*	CSI5*-W	CSI5*	CSIU: CSIY- CSIJ- CSIC: CSIV- CSIA: CSIP	-A	CSIU25-B	
Championship [	] Ga	ames 🗌				

### II. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1 January 2009, updates effective 1 January 2017
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1 January 2016, updates effective 1 January 2017
- The Jumping Rules and its Annexes, 25th edition, updates effective 1 January 2017
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2016
  - http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2017
- CSI/CSIO Prize Money requirements 2017
  - http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017\_0.pdf
- Longines Rankings Groups Categories 2017
  - http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017\_0.pdf
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 25.09.2017

dol. lode

John P. Roche

FEI Director Jumping

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.



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# III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

- 1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
- 2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
- 3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
- 4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <a href="https://www.fei.org">www.fei.org</a>.



#### IV. **GENERAL INFORMATION**

#### 1. ORGANISER

Name: Washington International Horse Show

3299 K Street N.W., Suite 600, Washington, DC 20007 USA Address:

Telephone: 1-202-525-3676 1-202-525-3686 Fax: Email: info@wihs.org www.wihs.org Website:

#### Contact Details Show Ground:

Verizon Center, 601 F Street N.W., Washington, DC 20004 USA Address:

Telephone: 1-202-628-3200

GPS Coordinates: 601 F Street N.W., Washington, DC 20004 USA

Accessibility details (directions by road, nearest airport / train station): The Washington Metro has a station stop at the Verizon Center. The Union Train Station is approximately 1 mile from the Verizon Center. National "Reagan" Airport is approximately 5 miles from the Verizon Center and accessible by the Washington Metro. Dulles International Airport is

approximately 25 miles from the Verizon Center.

#### 2. ORGANISING COMMITTEE

Honorary President: **Greg Gingery** President of the Event: Victoria Lowell Show Organizer: David M. Distler Show Secretary: **Brett Waters** Press Officer: Jennifer Wood

#### 3. EVENT DIRECTOR

Name: David M. Distler

Address: 3299 K Street N.W., Suite 600, Washington, DC 20007

Telephone: 1-202-525-3676 Mobile: 1-203-803-0844 Fax: 1-202-525-3686 Email: daviddistler@msn.com

#### 4. STABLE MANAGER

Name: Tom Blankenship Telephone: 1-843-2694737

Email: tomblank@bellsouth.net

#### 5. ANNOUNCER

Steven Wilde Name: Oliver Kennedy

oliverkennedy@verizon.net Email: sw@whmg.co.uk

Adam Cromarty adam@adamcromarty.com



## V. OFFICIALS

Compulsory
In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10050132	Ralph Alfano	USA	3	ralpha@ryegate.com* 1-561-601-1436
	-	Ground Jury Member	10050906	Neil O'Connor USA 3 N	Neil663@aol.com		
2	Foreign Judge	Foreign Judge	10053640	Catherine de Coulon	SUI	3	c.decoulon@bluewin.ch
3	Foreign Technical Delegate	Foreign Technical Delegate					
		Course Designer	10050882	Alan Wade	IRL	4	awcoursedesign@gmail.com* 353 86 856 6434
4	Course Designer	Assistant Course Designer					
		Assistant Course Designer					
		Appeal Committee President					
5	Appeal Committee	Appeal Committee Member					
		Appeal Committee Member					



							1
_	Chief Steward	Chi of Channel	10040407	Clara Mintera	1164	2	hssteward@hotmail.com*
6	Chief Steward	Chief Steward	10049497	Glena Wirtanen	USA	2	1-410-592-9655
7	Foreign Steward (only for 5* Events, FEI appointed)	Foreign Steward					*
		Assistant Steward	10093610	Maria Biancone	USA	1	mbeeans99@comcast.net
7	Assistants Stewards	Assistant Steward	10095237	Jean Bonsall	USA	1	Meanjean07@yahoo.com
<b>'</b>	Assistants Stewards	Assistant Steward	10063708	Peter Lane	USA	2	Polane70@yahoo.com
		Assistant Steward	10148732	Shawn Frazer	USA	1	goinridin@aol.com
	FEI Veterinary	FEI Veterinary	10053947	Ronald Gaeta	USA		info@dunbartonequine.com*
	Delegate	Delegate	10053947	Ronald Gaeta	USA		1-203-470-9928
8		Veterinary Commission President					*
	Veterinary Commission	Foreign Veterinary Delegate					*
		Assistant FEI Delegate					
	Veterinary Service Manager (VSM)	Veterinary Service Manager	10087260	Robert Barber	USA		rebarber21@gmail.com
9	Treating Veterinarian	FEI Permitted Treating	10087260	Robert Barber	USA		Rebarber21@gmail.com*
	(VR Art 1010)	Veterinarian					1-352-895-6961
10	Medical Doctor	Medical Doctor		Sibley Memorial	USA		
	Ficultur Doctor	ricultur Doctor		Hospital	USA		1-202-758-3191
11	Farrier	Farrier		Sandy Johnson	USA		sandyjjohnson@hotmail.com 1561-308-1820
12	NF Delegate	NF Delegate (if applicable)					*



## VI. INVITATIONS

### 1. GENERAL

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

CSI's:

NF's invited for CSI4\*-W:

NF's invited:	All
Reserve NFs:	N/A
Total number of athletes:	30
Number of home athletes:	20
Number of foreign athletes:	10
Number of horses per athlete:	2*
OC Wild Cards:	3
FEI Wild Cards:	0

## (\* Athletes may bring 1 additional horse for the Puissance)

In North America the top ten North American Athletes on the Longines Rankings, if in good standing with their NF, are automatically qualified to enter all FEI World  $Cup^{TM}$  Events in the North American League.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.



## VII. ENTRIES

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<a href="https://entry.fei.org">https://entry.fei.org</a>);
- Additional documentation can be found at: http://inside.fei.org/fei/your-role/nfs/entry-system;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

#### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25<sup>th</sup> edition, updates effective 1 January 2017.

#### **Deadlines for Entries:**

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Definite Entries: **27/09/2017** 

Last date for substitutions: 25/10/2016 (one hour prior to the Horse

Inspection

**Entry fee per horse:** N/A (VAT excluded)

Competition 1 \$150 USD (max 2 \$300 USD)

Competition 2 \$350 USD
Competition 3 \$350 USD
Competition 4 \$500 USD
Competition 5 \$350 USD

Competition 6 Nil

Stabling fee per horse: \$510 USD
Application Fee: \$155 USD
Horse Nominating Fee: \$120 USD
Shipping Fee: \$150 USD

VAT N/A

Total fee athlete: \$2,695 USD / \$3,295 USD if entered in the

Puissance

For details on the maximum entry fee that may be charged please refer to Jumping Rules Annex VI: CSI Requirements for Europe and North America / CSIO Requirements Worldwide.



### 2. NO-SHOWS/LATE WITHDRAWALS

**NB**: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: \$860 USD

### 3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:	Included in	n entry fee X	Not included in entry fee
Lower Level Events (	CIMs)	CHF 18 per horse pe	er event
(For definition of CIM	Is see Append	ix E of the FEI Genera	al Regulations)
Higher Level Events		CHF 25 per horse pe	er event
(All other events not	defined as CI	Ms)	
Electricity (upon requ	iest):	\$0	
Manure disposal:	•	\$0	
Hay:		\$15 to \$20 USD per	bale
Ct		414 to 410 HCD	h-l-

Straw: \$14 to \$18 USD per bale
Shavings: \$9 to \$10 USD per bag

Other (please specify): Feed \$9 to \$30 USD

Prices on Bedding, Hay & Feed are subject to change according to market prices

## All aforementioned amounts are including VAT

VAT number of the organiser: N/A

USEF D&M: \$33
USEF IHP: \$35
Office Fee: \$90



## VIII. TIMETABLE

(to be provided per category/level if multiple

events)	Day	Date	Time
Opening of stables	Wednesday	25/10/2017	0900
Horse Inspection <u>All horses taking part at this Event must</u>	Wednesday	25/10/2017	0900 to
be present during the first horse inspection, unless unable to do			1100
so due to "force majeure"			
Horse Re-Inspection	Wednesday	25/10/2017	1800

Competitions CSI: 4*	Day	Date	Time	Art	Prize Money
Declaration of Starters	Declaration	ons must b	e made	////////	///////////////////////////////////////
	by 0900	the day	of each		
	competiti	on.			
No. 1 - Time 1st Round	Wed.	25/10/17	2100	238.2.1	\$10,000
• No. 2 - Welcome Stake, Time 1 <sup>st</sup>	Thurs.	26/10/17	1600	238.2.2	\$35,000
Jump-off (LR)					
No. 3 - Accumulator (LR)	Thurs.	26/10/17	2130	269.5	\$35,000
No. 4 - Speed Finale (LR)	Friday	27/10/17	1900	Table C	\$50,000
• No. 5 - The Boeing Co. Puissance	Friday	27/10/17	2130	262.2	\$25,000
No. 6 - Longines FEI World Cup	Saturday	28/10/17	2100	238.2.2	\$130,000
Jumping Washington competing					
for the President's Cup (LR)					
Total Prize Money	\$285,000	USD		•	
Prizes in Kind (Rider Awards)	\$20,000				

Overall Prize Money: \$305,000

# Applicable government tax to be deducted from Prize Money (see also p. 25): \_\_\_\_\_% GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – Trophy, Ribbon & \$10,000 USD

Best foreign athlete – Trophy & Ribbon

Best foreign athlete - Trophy & Ribbon
Best home athlete - N/A
Team awards - N/A

International Jumper Champion Trophy & Ribbon

Leading Athlete Award-U25 (25 & under) Trophy, Ribbon & \$10,000

George Morris Style of Riding Award Trophy & Ribbon Leading International Jumper Owner Trophy & Ribbon

#### **Point system:**

Classes 1 & 5: 1st 8 points, 2nd 6 pts, 3rd 4 pts, 4th 3 pts, 5th 2 pts, 6th 1 point

Classes 2, 3 & 4: 1st 10 points, 2nd 8 pts, 3rd 6 pts, 4th 5 pts, 5th 4 pts, 6th 3 point

Class 6: 1st 12 points, 2nd 10 pts, 3rd 8 pts, 4th 7 pts, 5th 6 pts, 6th 5 point

#### **PRIZE - CLASSIFICATION:**



## IX. COMPETITION DETAIL

FIRST DAY: Wednesday DATE (dd/mm/yy): 25/10/17

COMPETITION No: 1 Time: 2100

Type of Competition: **Time First Round** Acc. to Article: **238.2.1** 

Competition description: Table A – Time First Round

Jump-off (if any) No

Speed/Fixed time 350 m/m
Obstacles height: max 1.45
Number of horses per athlete 2
Number of Starters: 60

Total prize money: \$10,000 USD

Chart to be used: 1 (25% to winner) **X** 2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: N/A

\* \* \* \* \* \* \* \* \* \*

SECOND DAY: Thursday DATE (dd/mm/yy): 26/10/17

COMPETITION No: 2 Time: 1600

Type of Competition: Welcome Stakes (LR) Acc. to Article: 238.2.2

Competition description: Table A against the clock with one jump-off

Counts for the Longines Rankings group D

Jump-off (if any)

Speed/Fixed time
Obstacles height:

Number of horses per athlete

Yes - 1
350 m/m
1.50 m

Number of horses per athlete 1 Number of Starters: 30

Total prize money: \$35,000 USD

Chart to be used: 1 (25% to winner) **X** 2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: N/A

\* \* \* \* \* \* \* \* \* \*



COMPETITION No: 3 Time: 2130

Type of Competition: Accumulator / Costume Class Acc. to Article: 269.5

Competition description: Accumulator Against the Clock

Counts for the Longines Rankings group D

Jump-off (if any) No

Speed/Fixed time 350m/m

Obstacles height: max 1.45 m (exception Joker)

Number of horses per athlete 1 Number of Starters: 30

Total prize money: \$35,000 USD

Chart to be used: 1 (25% to winner)  $\Box$ 

2 (33% to winner)  $\mathbf{X}$ 

Please specify prize money amount for each athlete placed 13th and beyond: N/A

\* \* \* \* \* \* \* \* \* \*

THIRD DAY: Friday DATE (dd/mm/yy): 27/10/17

COMPETITION No: 4 Time: 1900

Type of Competition: Speed Final (LR) Acc. to Article: 239

Competition description: Table C (2 seconds per knockdown)

Counts for the Longines Rankings group D

Jump-off (if any) No

Fixed time 120 seconds
Obstacles height: max 1.50 m
Number of horses per athlete 1
Number of Starters: 30

Number of Starters: 30 Total prize money: \$50,000

Chart to be used: 1 (25% to winner)  $\mathbf{X}$  2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: N/A

\* \* \* \* \* \* \* \* \* \*

COMPETITION No: 5 Time: 2130

Type of Competition: **Boeing Co. Puissance** Acc. to Article: **262.2** 

Competition description: Puissance

Jump-off (if any) Yes – Max. 4

Speed/Fixed time N/A

Obstacles height: max 1.80 (initial round)

Number of horses per athlete 1 Number of Starters: 30 Total prize money: \$25,000

Chart to be used: 1 (25% to winner) X



Please specify prize money amour	2 (33% to winner) nt for each athlete placed	
	* * * * * * * * * *	
FOURTH DAY : Saturday		<b>DATE</b> (dd/mm/yy) : <b>28/10/17</b>
<b>COMPETITION No:</b> 6		<u>Time:</u> 2100
Type of Competition: Longines F the President's Cup	FEI World Cup Jumpin	g Washington competing fo
Acc. to Article: 238.2.2 & Annex	c F	
Counts for the Longines Rankings	s group B	
Competition description: <b>Table A</b>	against the clock with	h one jump-off
Jump-off (if any) Speed/Fixed time Obstacles height: mir Number of horses per athlete Number of Starters: Total prize money: Chart to be used: Please specify prize money amour	Yes - 1 350 m/m n 1.40m max 1.60 m 1 30 \$130,000 1 (25% to winner) 2 (33% to winner) nt for each athlete placed	
Athletes are not required to ride to in the qualification Competition by competition at the same event win $Cup^{TM}$ Competition.	ut must have completed	the initial round of one FEI



### X. FACILITIES OFFERED

#### 1. ATHLETES

_						
$\Lambda$	$\boldsymbol{c}$	m	m	$\sim$	121	ion
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responsibili	ciple hotels (all levels) ar ty of the Athlete. nse of: The Organiser	-	distance.	Arrangements	are the
<u>Meals</u>					
•	nse of: The <u>Organiser</u> Dreakfast and lunch) provide on Center.	· · · · · · · · · · · · · · · · · · ·		3/10 in the Rider	s Lounge
2. GROOMS					
Accommod	ation.				
•	accommodation must be s tion will be at the cost of:	_	Athletes <b>X</b>		
Meals.					

**NB**: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

Meals (full breakfast and lunch) provided by the OC from 25/10 to 28/10 in the Riders Lounge

# XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

At the expense of: The Organiser or Athletes X

#### 1. DRAW

List of Draws: Class No. 1 will be drawn and rotated for all other classes except for the Grand Prix as per Article 252.5. Class No. 6 (Grand Prix) will be drawn as per Annex F 3.11

Athletes are divided into two groups according to their standing on the Longines Rankings at the time of the Event. There is a draw for the starting position in each group. The last group to start is the group with Athletes highest placed on the Longines Rankings.

Time, date and location: Class No. 1 in Show Office on 25/10/17 at 1900 hr. Class No. 6 in Show Office on 28/10/17 at 0900 hr.

### 2. COMPETITION ARENA(S)

at the Verizon Center.

Dimensions: 25.91 m x 74.37 m Type of Footing: Sand/Fiber mix



## 3. PRACTICE ARENA(S)

Dimensions: 15.24 m x 34 m Type of Footing: Sand/Fiber mix

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

#### 4. STABLES

Size of boxes  $3 \text{ m} \times 3.65 \text{ m}$  (minimum 3m  $\times$  3m  $\times$  2m)

Space for organiser to include details if necessary

#### 5. SAFETY CUPS

Name of Manufacturer: CARO

#### 6. TIMING DEVICE

Name of Manufacturer: ALGE

Model: IMY PXE – RLS1n FEI Report number: 22020013C

#### 7. SCORING/TIMING PROVIDER

Name of the company: Longines Timing
Name contact person: Mario Cron

Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### 8. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3 to 6.

#### 9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these



Articles.

10.TICKETING
Are you selling tickets for spectators to attend your event: Yes <b>X</b> No \( \subseteq \text{Name of your ticketing provider: TicketMaster \( \text{Web address to buy ticket: www.ticketmaster.com } \)
11.BETTING
Betting will be authorised by the Organiser: Yes $\square$ No ${\bf X}$
12.TRANSPORT REIMBURSMENT HORSES / PONIES
Transport expenses to be paid by: The <u>Organiser</u> at per km. The <u>Athlete</u> <b>X</b>
13.WELCOME
The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.
14.LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS Walking distance X
Organiser Shuttle Service  Public Transport  to be paid by the Organiser  f paid by Athlete approximate cost per round trip: Other:
15.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS
Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.
NUMBER OF ACCREDITED PERSONS:
Athlete: 1 Partner: 1 Groom: 1 Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

## **16. SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <a href="http://inside.fei.org/fei/your-role/organisers/handbook">http://inside.fei.org/fei/your-role/organisers/handbook</a>



## XII. VETERINARY MATTERS

#### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: The Dutta Corporation

Address: North Salem, NY

Telephone: 1-914-276-3880 Fax: 1-914-276-3883 Email: info@dutta.com

Opening hours: 24 hours

Space for organiser to include details if necessary

### 2. HEALTH REQUIREMENTS

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: Negative Coggins and 30 day health certificate

Quarantine period: as described by the USDA Specimen Import Licence applied: as described by the USDA

For questions or problems, please contact your Government Veterinary Services.

The horses competiting in the FEI competitions must be at the Prince George's Equestrian Center by 0900 Wednesday, 25 October, 2017. Horse Inspection will commence at 0900 Wednesday, 25 October, 2017. Any horses wishing to arrive before that time and require early stabling must call the WIHS office in advance to make arrangements.

The State of Maryland and the District of Columbia require a negative Coggins test within one year of entry as well as a Certificate of Veterinary Inspection (Health Certificate) signed by a licensed veterinarian within 30 days of entry. It is recommended that all horses be vaccinated for Equine EHV-1 (either modified live or killed vaccine) no sooner that 7 days and no later than 120 days prior to entry and that the date of vaccination be noted on the Certificate of Veterinary Inspection include details if necessary

#### 3. NATIONAL REQUIREMENTS

If applicable please provide:



It may be prudent to check with the State of destination as to any additional State Health requirements that must be met. Some States have health requirements that are in addition to those required by the Federal Government. Importing a Horse into the United States call to find out current rates and whether or not you are required to do a 3-Day, 7-Day or 60 Day Quarantine.

Go to http://www.aphis.usda.gov/vs/ncie.

USDA GUIDE SHEET FOR HORSES THAT REQUIRE A 7-DAY QUARANTINE COUNTRIES THAT REQUIRE A 7-DAY QUARANTINE

All countries in the Western Hemisphere except for: Canada, Mexico, Bermuda, British Virgin Islands

Horses may be imported into the United States provided they are accompanied by a proper veterinary health certificate issued by a full-time veterinary officer of the National Government stating that the horses have:

- 1. Been in that country for 60 days immediately preceding importation. If the horses have not been in the country 60 days, they are to be accompanied by a like certificate issued by a full-time salaried veterinary officer of the national government of each country in which the horses have been during the 60 days immediately preceding shipment to the United States.
- 2. Been inspected and found free of contagious diseases and insofar as can be determined exposure thereto during the 60 days immediately preceding exportation.

  3. Not been vaccinated with a live attenuated, or inactivated vaccine during the 14.
- 3. Not been vaccinated with a live, attenuated, or inactivated vaccine during the 14 days immediately preceding exportation.
  - 4. Not been on premises where African horse sickness, dourine, glanders, surra, epizootic lymphangitis, ulcerative lymphangitis, equine piroplasmosis, equine infectious enemia (EIA), contagious equine metritis (CEM), vesicular stomatitis, or Venezuelan equine encephalomyelitis (VEE) has occurred during the 60 days immediately preceding exportation, nor have these diseases occurred on any adjoining premises during this same period of time.
  - 5. Not been in a country where CEM is known to exist, nor have had any contact, breeding or otherwise, with horses from such a country, for the 12 months preceding exportation.
- 6. Been inspected and found to be free of ectoparasites. Horses presented for entry into the United States from countries that are not recognized by the USDA as being free from VEE or screwworm are required to be quarantined for a minimum of 7-days at the port of entry. Quarantine charges are \$270.00 per day for each horse for days 1 through 3, and \$195.00 for each horse for days 4 through 7 (prices subject to change without prior notice.) If the length of quarantine is extended beyond 7 days, the quarantine rate may be lowered. While in quarantine, tests for dourine, glanders, equine piroplasmosis, and EIA are conducted. Horses that test positive for any of the diseases will be refused entry into the U.S.

#### 4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

## 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.



#### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations Article 137

## For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in CSIP or in CSICh Cat. A in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions** in accordance with Annex II of the FEI Veterinary Regulations and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

## 7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
First Booster	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in	Must have been vaccinated within 6 months +21 days before arriving at the Event



the 6 months +21 days of the	Must not compete in the 7 days
•	after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

## 7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### 7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### 7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## 8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI

#### 8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### 8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <a href="http://inside.fei.org/fei/your-role/veterinarians">http://inside.fei.org/fei/your-role/veterinarians</a> for information and details.



## XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <a href="http://inside.fei.org/content/anti-doping-rules">http://inside.fei.org/content/anti-doping-rules</a>.

## XIV. ADDITIONAL INFORMATION

### 1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### 1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

#### 1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### 1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### 1.2. ATHLETES AND OWNERS

#### 1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by



you, your employees, Support Personnel, your agents or your Horses.

#### 1.2.2. Additional Liability Information

Space for organiser to include reference to National Laws when necessary

#### 1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

#### 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <a href="http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf">http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf</a>
Appeals: <a href="http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf">http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf</a>

#### 3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

### 4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. [Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.] If an athlete or his/her groom refuses to remove and re-



place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.

- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

#### 5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### 6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

#### 7. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information



## Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 <sup>th</sup> year	Min 9 y.o.
Continental Championships Senior	As of 18 <sup>th</sup> year	Min 8 y.o.
Regional Championships/Games	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 <sup>th</sup> year	Min. 9 y.o.
Nations Cup Final	As of 18 <sup>th</sup> year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " As of 13 <sup>th</sup> year " ""	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o
Other Competitions if height max. 1.30m CSI3*-5*/CSIO1*-5*	As of 12 <sup>th</sup> year "	Min. 7 y.o
Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m  CSI2*	As of $18^{th}$ year As of $16^{th}$ year with permission of their NF As of $14^{th}$ year " " As of $12^{th}$ year " "	Min. 7 y.o.
Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year ""	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
CH-Y	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
CH-J	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
CSI/CSIO-J	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
CSIAm	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.



#### 8. PRIZE MONEY DISTRIBUTION

#### Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	1	2-48		over 48	
N° of prizes	Same as the number of starters who finish the competition 12		12	more than 12		
Prize money	40′000	40′000			40′000	
•		%		%		
winner		25	10'000	25	10'000	
2		20	8000	20	8000	
3	All athletes having completed the competition receive prize money, to be distributed	15	6000	15	6000	
4	according to the percentages at right from the 1st placed to the last placed athlete.	10	4000	10	4000	
5	The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in	7	2800	7	2800	
6	descending order starting again with the 1st placed athlete until there are no more	5.5	2200	5.5	2200	
7	prizes to be distributed.	4	1600	4	1600	
8	C	3	1200	3	1200	
9	See examples below*.	3	1200	3	1200	
10		2.5	1000	2.5	1000	
11		2.5	1000	2.5	1000	
12	n/a	2.5	1000	2.5	1000	
total	40′000	100	40'000	100	40'000	
*Examples:				addit	nust provide ional prizes	
5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3nd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.				place fulfil prize athle The a	amount to be	
10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3nd to 10th place.				these	n to each of e athletes is to tated in the edule.	

Chart 2: Prize money distribution with 33% of prize money offered to the winner

Nº of starters	up to 11		12-48		over 48	
Nº of prizes	Same as the number of starters who finish the competition	12		more than 12		
Prize money	40′000	40′000 40′000		40′000		
		%		%		
winner		33	13'200	33	13'200	
2		20	8000	20	8000	
3	All athletes having completed the competition receive prize money, to be	15	6000	15	6000	
4	distributed according to the percentages at right from the 1st placed to the last	10	4000	10	4000	
5	placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place,	6	2400	6	2400	
6	are then distributed in descending order starting again with the 1st placed	4.5	1800	4.5	1800	
7	athlete until there are no more prizes to be distributed.	3	1200	3	1200	
8		2.5	1000	2.5	1000	
9	See examples below*.	2	800	2	800	
10		2	800	2	800	
11		1	400	1	400	
12	n/a	1	400	1	400	
total	40′000	100	40'000	100	40'000	
*Examples:  5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.  10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.				addit for th place fulfil o prize athle The a given these	mount to be to each of athletes is to ated in the	

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

#### For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.



#### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they <u>must</u> provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

30% withholding tax may be withheld depending on the nationality of the athlete.

The relevant tax forms will be provided.

### **IMPORTANT**

## The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

### **IMPORTANT**

\*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB:* In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.

In both cases above ach group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.



## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID1:	10053693	
Name*:	Distler	
First Name*:	David	
E-Mail*:	daviddistler@msn.com	
Access Rights*:	⊠ Admin²	☐ Consult <sup>3</sup>
Events <sup>4</sup> :		
FEI ID¹:	10099724	
Name*:	Waters	
First Name*:	Brett	
E-Mail*:	wihssecretary@wihs.org	
Access Rights*:	Admin²	☐ Consult³
Events⁴:		
FEI ID¹:	10087362	
Name*:	Kassel	
First Name*:	Jon	
E-Mail*:	jonkassel@networkidentity.com	
Access Rights*:	⊠ Admin²	☐ Consult³
Events <sup>4</sup> :		

<sup>&</sup>lt;sup>1</sup> If already have an FEI user account.

<sup>&</sup>lt;sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>&</sup>lt;sup>3</sup> You are just able to consult and download the entries/lists.

<sup>&</sup>lt;sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

<sup>\*</sup> Mandatory Fields



## 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

http://inside.fei.org/fei/your-role/organisers/xml-format

If you or your provider are unable to produce the required files, results will be accepted by e-mail to <a href="results@fei.org">results@fei.org</a>, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

http://inside.fei.org/fei/your-role/organisers/jumping/results-forms

## <u>All results must include FEI Passport Registration number of horses and FEI ID number of Riders.</u>

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST